

August 1, 2017

**Meeting Minutes of the Commission on the Status of Women Meeting held at:
County Government Center, 1055 Monterey Street, Room 161/162, San Luis Obispo, CA**

Note: Please bring copies of Agenda and Minutes to meetings

1. Call to Order: AK 6:15 PM
2. Roll Call:

Present	Excused	Absent	Commissioner
	X		Amanda King, Chair (AK)
X			Julie Jones, Vice-Chair (JJ)
X			Shawna Scott, Secretary (SPS)
X			Christine Noffz, Treasurer (CN)
	X		Robyn DeRohan, Commissioner (RD)
		X	Consuelo Meux, Commissioner (CM)
X			Paulla Ufferheide, Commissioner (PU)
	X		Kathy Veder, Commissioner (KV)
	X		Paula McCambridge (PMc)
X			Ashley Harkey (AH)
	X		Deanna Teixeira (DT)
X			Shirley Summers (SS)

3. Guests/Introductions/Announcements:
 - A. National Organization for Women: Leslyn Keith and Angie King
 - 1) Need for collaboration; possible way to build upon Commission's Women's Way to Health; wants to discuss possibly taking a lead on a fall event focusing on health care access issues; educational; provided data obtained from San Luis Obispo County Public Health; other groups interested in access to healthcare; Healthcare for All Californians (possible collaborator)
 - 2) Discussion: important for all (men, women, and children); focus of Commission is surveys/data for Board of Supervisors; upcoming strategic meeting; AAUW possible collaborator; Commissioners expressing interest in topic and providing support (PU and SS to meet and discuss, will follow up

with Chair (AK) and circulate information to see if additional Commissioners can support efforts.

4. Approval of Minutes for:
 - A. June 11, 2017

Motion to File July 11, 2017 Minutes: CN, Second (AH), ayes (all), nays (none). Motion passes.

5. Officer's Reports
 - A. Chair Report – AK
 - 1) Support our Commissioners
 - B. Treasurer Report - CN
 - 1) \$6,546.84
6. Unfinished/Ongoing Business
 - A. Commissioner Vacancies - SS
 - 1) 1 - District 1 (Peschong)
 - 2) 2 – District 2 (Gibson) – PU following up with Linda Quesenberry and Supervisor Gibson
 - B. Website/Social Media/Communications – AK
 - 1) No new updates
 - 2) CN - Please check out Commission Facebook page and posts, like and share to draw more attention to Commission and understanding about our Commission; create more collaboration with other groups (i.e. AAUW, South Bay Women's Network)
 - C. Questionnaire/SurveyMonkey
 - 1) Paper Questionnaires – AK
 - a. 550 completed (total including SurveyMonkey)
 - b. Refer to email from AK (June) with links to share
 - c. PU - advice for sharing on NextDoor: add personal message in posting
 - 2) SurveyMonkey Responses – AK
 - a. See above
 - D. Board of Supervisors Agenda - SS
 - 1) No updates for this meeting
 - E. 5th Annual Women's Wall of Fame (WWF) Event Update - CN
 - 1) Review Luncheon Timeline Draft and provide comments to CN
 - 2) Task/Responsibilities: complete table
 - 3) Further collaboration and increased fundraising – reach out to SBWN regarding bringing in more sponsors and advertisers (SBWN would retain 50% of sponsorships, proposal to discuss further)
 - 4) Full page ad (\$125); half page (\$75); business card size (\$35); two half pages (\$125)
 - 5) Working on email list to send forms to list, further discussion with AK; add to invitation to go more green (email rather than hard copy)
 - 6) Meeting August 22 at 6:00 PM (working on room location)

- 7) Add Save the Date for Holiday Event (September) to schedule; include BOS, legislative aides, and State Assembly
- F. COSW Retreat
 - 1) Option, September 30, 2017
 - 2) Decision regarding moderator pending
 - 3) Location option: San Luis Obispo County Government Center (regular meeting room; availability unknown; PU will follow up with PMc)
7. New Business
 - A. Purchasing of a Banner Stand/Table Cloth/Table Runner - CN
 - 1) CN researched options and cost, shared information at meeting (banner stands; small \$29, large \$96.85) (table runner; \$40.50)
 - 2) Tablecloth options (white, color); or black with runner (\$133.63 to \$159.08)
 - MOTION by Commissioner Jones: Purchase 6 ½-foot banner stand (\$96.85 plus tax and shipping) and table runner (\$40.50 plus tax and shipping) online; purchase table cloth separately (maximum cost \$50). Seconded by Commissioner Summers. Ayes (all), nays (none). Motion passes.**
 - B. Friends of the Commission Formation - CN
 - 1) Best practices on Boards – typically 5-7 Board members including former Commissioners and two active members (Chair and Treasurer), no Treasurer for Commission; Friends not subject to Brown Act
 - 2) Can receive donations through Friends;
 - 3) Cost approximately \$129 - \$350 and paperwork, attorney assistance
 - 4) Discussion: include this item on agenda for retreat; need a Commissioner to lead effort; question – how does the County weigh in on establishment of Friends – no oversight or funds from County; need to be clear about the line between the Commission and Friends
 - C. Items for Discussion at Next Meeting
 - 1) NACW Conference update (also see PMc email forthcoming)
8. Adjourn: 7:21 pm

Next meeting: September 5, 2017

Running Bucket List:

1. How can the Commission help the Women's Community Center (WCC)? Possible work issue for retreat
2. BOS matching funds that we raise
3. Report to BOS monthly, different commissioner each month, discuss at retreat
4. Attend League of Women Voters to request commissioners
5. Monthly newsletter – send to contact list, BOS, network; interface with our website
6. CSW Non-profit – how to set up, is this ok to set up, can BOS provide direction
7. Mobile display case for community libraries
8. Continue to update questionnaire for all commissioners, strengths to identify where each can help
9. Domain – “Women's Way to ___”
10. Update Bylaws – All positions 2 years
11. Budgeting and expenses
12. Inclusion of ACCW/State Questions on our County Survey to aid in State reporting
13. Move forward with an issue (Resolution) related to NACW Conference, possible movie night for Commission or open to public
14. Women's Bureau Trauma Event, presenters, option to show “Invisible War”