

May 2, 2017

**Meeting Minutes of the Commission on the Status of Women Meeting held at:
County Government Center, 1055 Monterey Street, Room 161/162, San Luis Obispo, CA**

Note: Please bring copies of Agenda and Minutes to meetings

1. Call to Order: AK 6:15 PM
2. Roll Call:

Present	Excused	Absent	Commissioner
X			Amanda King, Chair (AK)
X			Julie Jones, Vice-Chair (JJ)
X			Shawna Scott, Secretary (SS)
X			Christine Noffz, Treasurer (CN)
X			Robyn DeRohan, Commissioner (RD)
X			Consuelo Meux, Commissioner (CM)
	X		Vicki Milledge, Commissioner (VM)
	X		Paulla Ufferheide, Commissioner (PU)
X			Kathy Veder, Commissioner (KV)
X			Paula McCambridge
X			Ashley Harkey
	X		Deanna Teixeira

3. Guests/Introductions/Announcements:
 - A. New Commissioner – Deanna Teixeira (District 4)
 - B. Guest: Erin Johnson, environmental compliance
 - C. Guest: Shirley Summers, District 5 (soon to be appointed), licensed clinical social worker; retired; Women’s Wall of Fame recipient, Friends of the Library Treasurer, Commission on Aging, Senior Nutrition; past City Planning Commissioner (Atascadero)
4. Approval of Minutes for:
 - A. April 4, 2017 – prepared by SS

**Motion to File April 4, 2017 Minutes: CN, Second (KV), ayes (all), nays (none).
Motion passes.**

5. Officer's Reports
 - A. Chair Report – AK
 - 1) Request for confirmation regarding Brown Act submitted to County Counsel, will follow-up with Commission when response is received; Commission not paid, ad-hoc committee (not subject to Brown Act); not paid
 - B. Treasurer Report - CN
 - 1) Checking: \$7,192.21 (March 2017)
 - 2) Stamps: \$20.09 (March 2017)
 - 3) Account balance, May 2, 2017: \$6,089.72

6. Unfinished/Ongoing Business
 - A. Commissioner Vacancies - SS
 - 1) 1 - District 1 (Peschong)
 - 2) 1 – District 2 (Gibson)
 - 3) 1 - District 5 (Arnold)
 - B. Website/Social Media/Communications – AK
 - 1) Updated regularly
 - C. Questionnaire/SurveyMonkey
 - 1) Paper Questionnaires – AK
 - a. 20 (mailed, Cal Poly business networking, AK)
 - b. KV discussion: contact County Librarian to obtain permission to distribute surveys; also Paso Library (not part of County system); possible option to include information on County Library website; will need Commissioners to drop off and pick up completed surveys
 - 2) SurveyMonkey Responses – AK
 - a. 7 received
 - D. Board of Supervisors Agenda - SS
 - 1) May 2: Consent Agenda: Request to appoint Deanna Teixeira as a District 4 representative to the Commission on the Status of Women. All Districts.
 - 2) May 2: Consent Agenda - Social Services Items: 22. Request for approval to apply for the Bringing Families Home grant in the amount of \$856,908 through the California Department of Social Services (CDSS) for Fiscal Year (FY) 2016-17 through FY 2018-19. All Districts.
 - 3) Proclaimed Public Law Enforcement Month: KV will follow-up on possibility of Women's Jail Tour for Commission, RD to help
 - E. 5th Annual Women's Wall of Fame (WWF) Event Update - CN
 - 1) March 10, 2018 (event date), solidified Madonna Inn venue, preparation for save the date
 - 2) Paso Robles Press published article on Women's Wall of Fame – in response to PMc press release and work to put information in paper; noted information also in Atascadero newspaper and Tribune
 - 3) CN: Will start meetings earlier in the process; starting at 5:30 pm before regular Commission meeting

- F. NACW Conference – July 12-16, 2017 (Buffalo, NY)
 - 1) CN and PMc to attend; KV may also be able to attend
 - 2) Still waiting for response regarding requested grant
- 7. New Business
 - A. COSW Retreat discussion - PMc
 - 1) PMc: Create plan for the year, create a structure; possible option (Paulla Ufferheide's house); SS explains what we have done in the past; discussion of need for facilitator; check in with VM; PMc will spearhead; will coordinate retreat via email; will work on possible date, likely in August
 - B. 211: KV
 - 1) KV interested in working on 211, to move towards a more effective process; talked to Sheriff Parkinson; request for Commission's permission to work on 211 committee as Commission representative; Shirley Summers comment/information – 211 was important service for inmates prior to release, very helpful to staff in making release arrangements; more publicity and awareness of 211 needed; all support
 - C. SLO Noor Foundation (free medical care for the uninsured) opening satellite office in North County, in the next two weeks, collaborative effort – CN
 - 1) Options for tours
 - 2) Outsource options available as well
 - 3) Serves SLO County and Northern Santa Barbara County
 - 4) Working on Medical Scribing Program to allow for better doctor/patient connections
 - D. Discussion about ordering badges (wait 3 months past decision by past Treasurer); CN will order badges
 - E. Request for Debit Card from the Bank of the Sierras

MOTION: Kathy Veder, Commissioner, makes motion to request debit card from the Bank of the Sierras for the sole use of the Commission on the Status of Women, authorized users are Christine Noffz, Commission Treasurer and Amanda King, Commission Chair; Second by Shawna Scott (Commission Secretary); ayes (all), nays (none); motion passed.

- 8. Adjourn: 7:12

Next meeting: Tuesday, June 6, 2017; note following meeting July 11, 2017

Running Bucket List:

1. How can the Commission help the Women's Community Center (WCC)? Possible work issue for retreat
2. BOS matching funds that we raise
3. Report to BOS monthly, different commissioner each month, discuss at retreat
4. Attend League of Women Voters to request commissioners
5. Monthly newsletter – send to contact list, BOS, network; interface with our website
6. CSW Non-profit – how to set up, is this ok to set up, can BOS provide direction
7. Mobile display case for community libraries
8. Continue to update questionnaire for all commissioners, strengths to identify where each can help
9. Domain – “Women's Way to ___”
10. Update Bylaws – All positions 2 years
11. Budgeting and expenses
12. Inclusion of ACCW/State Questions on our County Survey to aid in State reporting
13. Move forward with an issue (Resolution) related to NACW Conference, possible movie night for Commission or open to public
14. Women's Bureau Trauma Event, presenters, option to show “Invisible War”