

September 6, 2016

**Meeting Minutes of the Commission on the Status of Women Meeting held at:
County Government Center, 1055 Monterey Street, Room 161/162, San Luis Obispo, CA**

Note: Please bring copies of Agenda and Minutes to meetings

1. Call to Order: AK 6:15 PM
2. Roll Call:

Present	Excused	Absent	Commissioner
X			Amanda King, Chair (AK)
X			Julie Jones, Vice-Chair (JJ)
X			Shawna Scott, Secretary (SS)
X			Jan Harper, Treasurer (JH)
		X	Robyn DeRohan, Commissioner (RD)
		X	Layci Gregnani, Commissioner (LG)
X			Consuelo Meux, Commissioner (CM)
X			Vicki Milledge, Commissioner (VM)
	X		Chris Noffz, Commissioner (CN)
	X		Paulla Ufferheide, Commissioner (PU)
X			Kathy Veder, Commissioner (KV)

3. Guests/Introductions/Announcements/Introductions:
 - A. None
 4. Approval of Minutes for:
 - A. July 7, 2015- prepared by RD (pending)
 - B. April 5, 2016 – prepared by AK (pending)
 - C. June 7, 2016 – prepared by SS (approval pending quorum)
 - D. July 5, 2016 – prepared by SS (approval pending quorum)
 - E. August 2, 2016 – prepared by SS (approval pending quorum)
 5. Officer's Reports
 - A. Chair Report – AK
 - 1) No updates
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- B. Treasurer Report - JH
 - 1) Checking: \$4,280.66
 - 2) Stamps: \$44.08

- 6. Unfinished/Ongoing Business
 - A. Commissioner Vacancies - SS
 - 1) 2 - District 1 (Mecham)
 - 2) 1 - District 4 (Compton) (pending confirmation)
 - 3) 2 - District 5 (Arnold)
 - B. Website/Social Media/Communications – AK
 - 1) #ThisDayinHerstory on Facebook
 - C. Questionnaire/SurveyMonkey
 - 1) Paper Questionnaires – JH
 - a. Included copies in Women’s Wall of Fame invitations
 - b. No additional surveys received
 - 2) SurveyMonkey Responses – AK
 - a. No updates.
 - D. Board of Supervisors Agenda - SS
 - 1) No new updates.
 - E. 4th Annual Women’s Wall of Fame (WWF) Event Planning - JJ
 - 1) Refer to handout provided by JJ
 - 2) Discussion: who is collecting the nominations; emailed nominations go to AK, then forwarded to WWF chairs; please scan all hard copies and send to AK
 - 3) Keynote Speaker confirmed, Elmy Bermajo, Regional Representative for the Department of Labor, topic to be discussed
 - 4) Theme: “Women of Vision”
 - 5) Budget to be established prior to grant request submittal to County Board of Supervisors; JJ to coordinate with KV and PU
 - 6) AK will update website with WWF information
 - 7) Mailings to non-profits sent out
 - 8) Discussion about expanding pool of judges, local vs. non-local judge and concern about bias; possibly League of Women Voters; potential way to minimize bias, by generalizing details about person/organization, may be too difficult; what is the added value having a judge within County is someone who knows our community better, local knowledge; quality of nomination form content; seems to be working as is
 - 9) All Commissioners: solicit advertisers and sponsors; each Commissioner should bring in at least one
 - 10) Discussion: expand more nominations in business category; send to more women’s groups
 - 11) Discussion about responsibilities;
 - 12) Discussion: keynote speaker reimbursement for travel and lodging; who should make arrangements; offer to have her lodge with a Commissioner

MOTION by KV: Allot \$500.00 maximum for key note speaker expense reimbursement; Seconded by JH

Motion passed with 7 ayes and 0 nays.

- 13) KV and AK to coordinate on names of past winners
- 14) KV (decorations, plaque engraving, roller derby volunteers – 11:30 to 2:30); SS (tickets); JH (treasurer)
- 15) Contract with South Bay Women’s Network (SBWN) pending, will determine fundraising split
- 16) Discussion: raffle, needs someone to handle this; 50/50 vs baskets; need to apply for license, requires reporting; SBWN may currently have a permit
- 17) Discussion: follow-up with non-profits; AK updated phone numbers/email contact information

7. New Business

- A. December 6, 2016 Holiday Reception – AK
 - 1) 4:30 to 6:30 PM timeframe
 - 2) Decorations (KV); check with Board Secretary to confirm that BOS does not have training event during same timeframe (SS); Save the Date out by end of September (SS)
- B. New Bank: Bank of the Sierra – JH
- C. Discussion: Meeting speakers – KV; topics including foster care, newspaper manager, ACCW, etc., possibly upcoming in October and January

8. Adjourn: 7:16 PM

Next meeting: Tuesday, October 4, 2016

Running Bucket List:

1. How can the Commission help the Women's Community Center (WCC)? Possible work issue for retreat
2. BOS matching funds that we raise
3. Report to BOS monthly, different commissioner each month, discuss at retreat
4. Attend League of Women Voters to request commissioners
5. Monthly newsletter – send to contact list, BOS, network; interface with our website
6. CSW Non-profit – how to set up, is this ok to set up, can BOS provide direction
7. Mobile display case for community libraries
8. Continue to update questionnaire for all commissioners, strengths to identify where each can help
9. Domain – “Women's Way to ____”
10. Update Bylaws – All positions 2 years
11. Budgeting and expenses
12. Inclusion of ACCW/State Questions on our County Survey to aid in State reporting
13. Move forward with an issue (Resolution) related to NACW Conference, possible movie night for Commission or open to public
14. Women's Bureau Trauma Event, presenters, option to show “Invisible War”