

March 3, 2015

**Minutes of the Commission on the Status of Women Meeting held at:
County Government Center, 1055 Monterey Street, Room 161/162, San Luis Obispo, CA**

Note: Please bring copies of Agenda and Minutes to meetings

1. Call to Order: PU

2. Roll Call: SS

Present: Paulla Ufferheide (PU), Chair; Amanda King (AK), Vice-chair; Kathy Veder (KV); Shawna Scott (SS), Secretary; Jan Harper (JH), Treasurer; Vicki Milledge (VM); Consuelo Meux (CM); Vicki Milledge (VM); Julie Jones (JJ)

Excused: Layci Gregnani (LG)

Absent: Robyn DeRohan (RD); Anita Shower (AS)

3. Guests/Introductions/Announcements: ALL

A. Christine Womack, South Bay Women's Network (SBWN)

4. Approval of Minutes February 2015 - SS

A. Motion to accept with no corrections (JH), second (KV); Ayes (all), Nays (none)

5. Officer Reports

A. Chair Report - PU

1) April 7th Wall of Fame Presentation to Supervisors

2) April 7th presenting Annual Report Presentation, presentation time not yet identified, trying to schedule it for pre-lunch break, PU will sent out another reminder regarding the presentations

3) SS working on Women's Wall of Fame Resolutions

4) JH working with Natalie Wall on survey report, will be incorporated into Annual Report

B. Treasurer Report - JH

1) Paid for PO Box, paid for NACW (\$50)

2) Note ACCW due in June

3) Will be reimbursing commissioners for website and Wall of Fame expenses to show on next report

6. Unfinished/Ongoing Business

A. Commissioner Vacancies

1) District 1 (2), District 5 (2)

2) PU will talk about Commission at Wall of Fame Luncheon, ALL bring business cards, pass them out, network

3) AK and PU are going to meet with Supervisors regarding vacancies

B. Website/Communications – AK

- 1) AK added Women's Wall of Fame Luncheon "sold out" to website, added survey monkey gold package (survey online so far in English only), 2015 survey up, will be promoted at luncheon, please direct network to website
 - 2) If possible, add website to Wall of Fame Program
 - 3) To do: create in Spanish and post on website
 - 4) Please test online survey and provide comments to Commission
 - 5) AK needs log-in for Facebook
 - 6) AK received contact information for another web-person to assist, and will discuss further at next meeting
 - 7) Aaron still available for questions
- C. WWF 2015 Event Update – PU/KV
- 1) Sold out at 158 people, could have sold more if we had capacity
 - 2) Deborah, SBWN, handling silent auction, in need of more items, need one or two more per person; note we have a liquor license for event – ok to receive wine donations
 - 3) KV: Tickets (158) – check ticket list for appropriate candidate support grouping
 - 4) Floral decorations to be raffled off, tickets to be sold by roller derby volunteers
 - 5) Each of us will be seated as hostess at each table
 - 6) Please see Kathy regarding persons on waiting list, or tickets sold but money needs to be paid
 - 7) There will be overflow tables if needed, available for waiting list
 - 8) JH: \$7,540.60 budget currently available; please submit all receipts, ticket sales to Jan for accounting
 - 9) SBWN going through audit at the end of the month, please submit receipts to JH immediately
 - 10) PU: program complete, print draft circulated for review
 - 11) KV edited biographies down to one page for program
 - 12) Surveys will be stuffed into programs
 - 13) JH to bring pens
 - 14) Event starts at 12:00, luncheon will be starting at 12:30, auction open from 12:30 – 1:00, silent auction winners will be announced at end, followed by raffle ticket winner announcements
 - 15) Please arrive at 11:00 AM, unless Paulla emails us that we can arrive earlier
 - 16) Final Wall of Fame meeting, Tuesday March 10, at 2:00 PM at Black Horse Café, Broad Street, San Luis Obispo
- D. Questionnaire - JH
- 1) 171 surveys completed, a number were not completed on the back, a number were completed by persons who live outside our county
 - 2) 2015 survey is on website
 - 3) Hard copies will be available at the Wall of Fame Luncheon – 250 copies, unless there's a good savings for more (i.e. 500)
 - 4) Spanish hard copies – 100-150 hard copies
 - 5) If you print surveys at home, please staple the pages together (if two single-sided pages)

- E. Supervisors Agenda – SS [Added post meeting via email]
 - 1) February 24, 2015: Consent Agenda – Health Agency Items: Request for approval to apply for a four year federal grant of up to \$400,000 per year through the Substance Abuse and Mental Health Services Administration for Primary and Behavioral Health Care Integration. All Districts.
Request to approve a 2015 calendar year renewal agreement (Clerk's File) with the California Family Health Council, Inc. in the amount of \$129,700 to conduct reproductive health outreach and education activities. All Districts.
 - F. Commission Retreat – VM/JJ
 - 1) April 18 or 25, 2015 at the County Government Center or Sea Pines (free room with paid-for lunch), 8:30 AM – 4:00 PM
 - 2) Refer to handout – draft retreat agenda
 - 3) Add Women’s Wall of Fame debrief to retreat agenda, morning session
 - 4) Other items: Opening Exercise, 2014 Survey Results, Working as Volunteers, Strategy for Sustainability (attracting more Commissioners)
 - 5) Bring own snacks, coffee, water
 - 6) Please present any other ideas to Vicki and Julie, also include approximation of how much time to dedicate to topic
 - 7) Remember thank you note to Sea Pines for free room
 - 7. New Business
 - A. Election
 - 1) Normally take nominees in May, and election in June, PU out of country May and June 2015
 - 2) PU: proposal to take nominees in July and vote in August 2015
 - 3) Let PU know if you are interested in a position
- Motion: JH Move election to August with nominations in July, Second KV ayes (all), nays (none)**
- B. NACW Conference
 - 1) NACW conference is in July 22, 23, 24, 2015 Indianapolis see NACW.org
 - 2) March 19, 2015 – 2015 Report on the Status of Women and Girls, 9:00 AM-12:00 PM, Skirball Cultural Center, 2701 North Sepulveda Blvd., Los Angeles, CA 90049
 - C. Senator Barbara Mikulski – not running again – asked, “Would I rather raise money or raise hell”
8. Adjourn: 7:15 PM

Next meeting: April 7, 2015

Running Bucket List:

1. How can the Commission help the Women's Community Center (WCC)? Possible work issue for retreat
2. BOS matching funds that we raise
3. Report to BOS monthly, different commissioner each month, discuss at retreat
4. Attend League of Women Voters to request commissioners
5. Monthly newsletter – send to contact list, BOS, network; interface with our website
6. CSW Non-profit – how to set up, is this ok to set up, can BOS provide direction
7. Mobile display case for community libraries
8. Continue to update questionnaire for all commissioners, strengths to identify where each can help
9. Domain – “Women's Way to ____”
10. Update Bylaws – All positions 2 years
11. Budgeting and expenses
12. Inclusion of ACCW/State Questions on our County Survey to aid in State reporting
13. Move forward with an issue (Resolution) related to NACW Conference, possible movie night for Commission or open to public
14. Women's Bureau Trauma Event, presenters, option to show “Invisible War”