

October 7, 2014

**Minutes of the Commission on the Status of Women Meeting held at:
County Government Center, 1055 Monterey Street, Room 161/162, San Luis Obispo, CA**

Note: Please bring copies of Agenda and Minutes to meetings

1. Call to Order: CM
2. Roll Call: SS

Present: Paulla Ufferheide (PU), Chair; Amanda King (AK), Vice-chair; Shawna Scott (SS), Secretary; Jan Harper (JH), Treasurer; Kathy Veder (KV); Consuelo Meux (CM); Layci Gregnani (LG)

Excused: Vicki Milledge (VM); Robyn DeRohan (RD); Julie Jones (JJ)

Absent: Anita Shower (AS); Angela McCormick (AM)

3. Guests/Introductions/Announcements: ALL
 - A. Christine Womack, South Bay Women's Network
4. Approval of Minutes September 2014 - SS
 - A. Motion to accept (LG), second (JH); Ayes (all), Nays (none)
5. Officer Reports
 - A. Chair Report - PU
 - 1) Re: conversation about questionnaire
 - 2) PU set up appointment with Robin Letters (October 14, 2014, 11:30 am, Applebees, San Luis Obispo), Ms. Letters will connect us with the Cal Poly Statistics Department, possible opportunity for intern to assist
 - 4) Cal Poly key note speaker excited about the Commission's networking with other groups/non-profits in the community
 - 3) PU needs feedback on the survey

ACTION: ALL review survey and provide comments and suggestions or PU and/or attend meeting with PU and Ms. Letters

- B. Treasurer Report - JH
 - 1) \$2,433 (checking), \$175.00 (debit for stamps)
 - 2) Stamps: \$24.97 (forever stamps), \$3.99 (21 cent stamps)
 - 3) PU – JH to talk to Arlene about reimbursement for stamps for Wall of Fame event
6. Unfinished/Ongoing Business, 5 min update
 - A. Commissioner Vacancies
 - 1) District 1 (1), District 5 (2)
 - 2) PU and AK to contact BOS regarding vacancies

- B. Website/Communications – PU/AM/AK
 - 1) No current progress on revising code for the front page of the website
 - 2) CM – need to set featured image in order for it to show up on slider; needs link for Wall of Fame
 - 3) Also need to get questionnaire on website – CM advice: look in Media or under Menu
 - 4) AK to write CM to inform what is needed, and CM can provide guidance
- C. WWF 2015 Event Update - PU
 - 1) Date: March 14, 2105
 - 2) PU has received some emails and responses regarding the event, and in response to the advertising
 - 3) Commission needs to connect with groups/non-profits regarding nominations, in order to foster responses
 - 4) BOS grant received: \$1,300; \$2,300 received in sponsorships to date
 - 5) Key note speaker set: Jane Leer, Cal Poly
 - 6) 250 requests for nominations mailed
 - 7) Women’s Press posted notice for nominations
 - 8) AK and PU attended Farmer’s Market, made contacts regarding additional media coverage
 - 9) Continue to obtain sponsorships, nominations, and work on silent auction donations
 - 10) Women’s Legacy Fund Luncheon, inspiring, 520 attended recent event; PU spoke to Supervisor Gibson, Commission hopes to expand WWF Luncheon to this size in the future
 - 11) Next WWF meeting: October 28, 2014, 2:00pm, Blackhorse in San Luis Obispo (PU to send email notice to Commission)
 - 12) C. Womack has lead for FoodBank nomination, and will pursue
 - 13) Question – can nominees be recognized for past work – discussion – yes; also individual nominations can be made
- D. Questionnaire - JH
 - 1) JH: Current total 50 completed surveys received
 - 2) JH has copies for distribution at each meeting; continue to collect surveys
 - 3) LG talked to connection in South County, Latino Outreach
 - 4) Discussion about past discussion regarding the questionnaire, more outreach, and how to glean more data, and options to transfer to online version (issue with fill-ins)
 - 5) May need to go ahead and work with what we have, but will wait for further discussion until after meeting with Ms. Letters, C. Womack will invite Cal Poly statistics professor to meeting with Ms. Letters
 - 6) AK attending Farmer’s Markets; please contact if you are available or need labels and stamps for survey return envelopes
 - 7) Discussion about contacts for Farmer’s Market (policies regarding setting up tables and conducting surveys), C. Womack will attend Los Osos Farmer’s Market with AK, PU to provide table and chairs

- E. Supervisors Agenda - SS
 - 1) Community Action Partnership contract funding - \$290,504 for mental health services (approved September 9, 2014)
 - 2) San Luis Coastal Unified School District - \$90,059 for on-site mental health services support (approved September 9, 2014)
 - 3) Jail Financing Program - \$25,125,630 for expansion of the Women's Jail
 - 4) San Luis Obispo Child Development Center - \$50,000 towards mental health services (October 7, 2014, pending minutes)
 - 5) Presentation: San Luis Obispo County Domestic Violence Awareness Month – October 2014
 - 6) State Grant for CalWORKS Homeless Assistance - \$1,046,065
 - 7) PU discussed article regarding financial planning management and connection to domestic violence, emailed to Commission
 - 8) Future events – financial presentations/information/seminar

- F. Holiday Party (PU) – December 2, 2014, 6:15 PM
 - 1) Review mailing list for nominees and call/invite non-profit groups (will distribute list at November meeting)
 - 2) SS sent Save the Date to Board of Supervisors and Legislative Aides, all City Mayors, Katcho, any public officials; Steve Gesell, Police Chief, Ian Parkinson County Sheriff
 - 3) AK and other Commissions please provide any additional addresses to SS
 - 4) Commissioners bring food, JH to bring punch, PU and KV to arrange coffee
 - 5) Discussion, possibility to hold event in lobby – AK to investigate with General Services; options, welcoming table in lobby

- 7. New Business
 - A. Discussion – update on Commission materials in storage – JH has banner, SS has brochures (SS to bring to next meeting)
 - B. SS to email photos from 2013 Wall of Fame event, unveiling
 - C. PU to send photos to AK for website, Commissioner biographies, there are still outstanding biographies needed, in addition to new Commissioners
 - D. October 21, 22, 2014 event with VSP and Noor – free eye exams and glasses (for uninsured persons), at Sierra Vista mobile van, CM to send notice to Commission
 - E. October 23, 2014 event at Fremont Theatre, Slow Down Cancer – New Times Bands of the Year volunteering, raising money for free cancer screening (18-64), Noor and Central Coast Bioneers (biological engineering) - CM emailed flyer to Commission
 - F. CM presented at Bingo for Breast Cancer
 - G.

- 8. Adjourn: 7:23 PM

Next meeting: **November 4, 2014 **NOTE: Meeting will be held on third floor due to elections** **Please keep an eye out for official notification of specific room****

Running Bucket List:

1. How can the Commission help the Women's Community Center (WCC)? Possible work issue for retreat
2. BOS matching funds that we raise
3. Report to BOS monthly, different commissioner each month, discuss at retreat
4. Attend League of Women Voters to request commissioners
5. Monthly newsletter – send to contact list, BOS, network; interface with our website
6. CSW Non-profit – how to set up, is this ok to set up, can BOS provide direction
7. Mobile display case for community libraries
8. Continue to update questionnaire for all commissioners, strengths to identify where each can help
9. Domain – “Women's Way to ___”
10. Update Bylaws – All positions 2 years
11. Budgeting and expenses
12. Inclusion of ACCW/State Questions on our County Survey to aid in State reporting
13. Move forward with an issue (Resolution) related to NACW Conference, possible movie night for Commission or open to public
14. Women's Bureau Trauma Event, presenters, option to show “Invisible War”